

Appendix C – Pricing

1. Instructions on How to Provide Pricing

- 1.1. Proponents should provide the information requested in Par 3 below “Required Pricing Information” by providing the detail in Bonfire, Bid Table in the format required.
- 1.2. Rates quoted by the proponent must be all-inclusive and must include all labour and material costs, all travel and carriage costs, all insurance costs, all costs of delivery, all costs of installation and set-up, including any pre-delivery inspection charges, and all other overhead, including any fees or other charges required by law.

2. Evaluation of Pricing

- 2.1. Pricing is worth forty (40) points of the total score.
- 2.2. Pricing will be scored based on a relative pricing formula using the rates set out in the pricing form. Each proponent will receive a percentage of the total possible points allocated to price for the particular category it has submitted a proposal for, which will be calculated in accordance with the following formula:

$$\text{lowest price} \div \text{proponent's price} \times \text{weighting} = \text{proponent's pricing points}$$

3. Required Pricing Information

- 3.1. Proponents are to specify pricing as a transportation rate, less discount, on top of the following rack prices:
 - 3.1.1. Fuel Oil #2 will be priced against the New York Harbour Weekly Average Rack Price.
 - 3.1.2. Diesel will be priced against the New York Harbour Weekly Average Rack Price.
 - 3.1.3. Propane will be priced against O.B.G. Sarnia Weekly Average price.
- 3.2. Rack-rates will be adjusted weekly throughout the period of this agreement and provided to the Coordinating Entity.
- 3.3. Transportation rates shall be provided in Canadian funds, inclusive of all applicable duties and taxes except for HST, Cap and Trade/Carbon Tax and road tax (as applicable), which should be itemized separately. Transportation rates shall be priced per litre.
- 3.4. All transportation rates must be rounded to no more than 4 (four) places past the decimal point.
- 3.5. Proponents may submit pricing on one or more fuel types within one or more member locations, or all fuel type at all locations.